

AGENDA

Harriet Tubman Village Charter School (HTVCS) Regular Meeting of the Board of Directors

Wednesday, August 9, 2017 at 2:30 p.m.

School Library, 6880 Mohawk Street, San Diego, California

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Harriet Tubman Village Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and “Request to Speak” forms are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

2. **Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. **Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your “Request to Speak”. You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. **Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

Americans with Disabilities Act (ADA): Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact the following office staff at (619) 668-8635: Ms. Martha Vargas-Lopez (mvargas@tubmancharter.org) by noon of the business day preceding the board meeting.

Translation services: Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

1.0 CALL TO ORDER

2.0 ROLL CALL

- A. Board Members present:
- B. Board Members absent:
- C. Staff:

3.0 PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

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No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

4.0 REPORTS

- 4.1 **Facilities**
- 4.2 **Correspondence**
- 4.3 **CSMC Financial Report**
- 4.4 **Administration** (School updates including but not limited to enrollment, staffing, CAASPP results, August events/updates, marketing updates)

5.0 ACTION ITEMS

- 5.1 **Mandated Cost Expenditure Plan (A)** The Board will be asked to approve Resolution #1-2017/18 the plan for using the Mandated Cost Reimbursements
- 5.2 **Agreement with Momni Café, LLC for Consulting Services. LCAP #1 Action 2 (A)** The Board will be asked to approve a contract with Momni Café, LLC for services as an administrative consultant to the CEO/Principal and Board beginning July 1, 2017
- 5.3 **Agreement with Priority Building Services, LLC (A)** The Board will be asked to approve a contract with Priority building Services for evening cleaning and custodial services for the 2007/18 school year.
- 5.4 **Curriculum Purchase for 2017/18 LCAP # 1 Action 3, # 2 Action 1 (A)** The Board will be asked to approve the following Science Curriculum Materials for 2017/18
 - 5.4.1 K-6 Carolina Science curriculum, kits and professional development
 - 5.4.2 7/8 Carolina Science curriculum, kits and professional development

6.0 INFORMATION/DISCUSSION/ACTION

- 6.1 **Website Design (I)** The Board will view the proposed new look for the school website
- 6.2 **Review First Draft of School, Board and CEO/Principal Goals (I/D/A)** The Board will review, discuss, give input and may take action to approve the first draft of the School, Board and Principal Goals developed from the Board Workshop on August 11, 2017.
- 6.3 **School Site Council Handbook/Bylaws (I/D)** The Board will receive information on the proposed new bylaws and recommendations for recruitment and training for the members of the School Site Council.
- 6.4 **Policies for Staff Review (I/D)** The Board will receive the list and links to policies to be reviewed during the first staff meeting including but not limited to: School Connected Organizations (fund raising/food sales), Field Trips, Harassment/Discrimination, Whistle Blower, Child Abuse Reporting.

7.0 ANNOUNCE CLOSED SESSION ITEMS

- 7.1 **PUBLIC EMPLOYMENT**
Title: Classroom Teachers
- 7.2 **PUBLIC EMPLOYMENT**
Title: Instructional Assistant
- 7.3 **PUBLIC EMPLOYMENT**
Title: ASES ASSISTANTS
- 7.4 **PUBLIC EMPLOYMENT**
Title: COMMUNITY LIAISON
- 7.5 **PUBLIC EMPLOYMENT**

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Title: Counselor

7.6 PUBLIC EMPLOYMENT

Title: PSYCHOLOGIST/COUNSELOR

7.7 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) case

7.8 Public Comment On Closed Session Items

General public comments on any closed session item that will be heard. The Board will limit comments to no more than three (3) minutes.

8.0 ADJOURN TO CLOSED SESSION

9.0 OPEN SESSION

10.0 DISCLOSURE OF CLOSED SESSION ACTIONS

10.1 PUBLIC EMPLOYMENT (Agenda Items 7.1 - 7.6)

10.2 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

11.0 CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

11.1 Approval of Regular and Special Meeting Minutes

12.1.1 June 28, 2017

12.1.2 June 21, 2017 Special Meeting

12.1.3 August 1, 2017 Special Meeting

11.2 Personnel/Staffing Report

11.2.1 Certificated

11.2.1.1 New Hires/Rehires for 2017-18 (Classroom Teachers, Counselor, Psychologist/Counselor)

11.2.2 At-Will/Non-Certificated

11.2.2.1 New Hires/Rehires for 2017/18 (Instructional Assistants, ASES Assistants, School Liaison, Camus Supervision)

11.2.2.3 New Hire Instructional Assistant (Computer lab)

11.3 Warrants for June and July

13.0 UPCOMING AGENDA ITEMS

This is a list of known items that will appear on future agendas:

- Board Goals,
- Unaudited Actuals
- Governance Team Workshop and Handbook,
- Sufficiency of Textbooks and Materials,
- Final Site Visit Report,
- Technology Plan,
- LEA Plan

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14.0 BOARD MEMBER REPORTS

Individual Board members will report on participation in school events and/or committees, District events, or attendance at special meetings or training/workshops.

15.0 ADJOURNMENT